

2009 Winter Board Meeting

Embassy Suites Historic Charleston
Charleston, South Carolina
January 12-13, 2009

Minutes

Monday, January 12, 2009

Call to Order by Fred Miller at 8:10 am.

Review Agenda/Appoint Parliamentarian

Only major change was a request from Jim S. to go after the ECOP/NASULGC report. Delay reports from Mike R. until he arrives (weather delays).

Sharon Hoelscher Day agreed to serve as Parliamentarian.

Roll Call

Present – Duane Johnson, Ellen Burton, Sandy Corridon, Fred Miller, Rick Gibson, Phil Pratt, Karen Hatch Gagne, Earl McAlexander, Kathy Dothage, Judith Breland, Mary Ann Lienhart-Cross, Susan Donaldson, Edwin Jones, Jim Spurling, Linda Kay Benning, Sharon Hoelscher Day, Mike Reichenbach (arrived at 11:50 am on Jan. 12)

Absent - Betty Wingerter (joined by conference call at 9:35 am on Jan. 12; departed at noon.), Deborah Tootle, Mike Woods, Daryl Buchholz, Jeff Schalau, Kay Chelena (joined by conference call at 10 am on Jan. 12; departed at noon.)

Overview of planned activities

Group dinners will be offered on Monday and Tuesday evenings; meet at the manager's reception.

Approval of Minutes

Board members helped clarify the draft of the November minutes. **Kathy moved to accept the minutes as amended and Ellen seconded. Motion carries unanimously.** A copy will be distributed to all members electronically and posted to the Web site.

Correspondence Received

No correspondence has been received.

Committee/Sub Committee Work Groups

Committees	Members	Meeting Times
Handbook/Bylaws Committee	Mike Woods (2009 Chair), Mike Reichenbach (2010 Chair), Rick Gibson, Judith Breland	Breakfast, Wednesday, Jan. 14

Fiscal/Audit Committee	Betty Wingerter (2009 Chair), Rick Gibson (2010 Chair), Ellen Burton, Susan Donaldson, Chuck Otte (ex-officio)	Met by phone
JCEP Partnership with Public Officials	Kathy Dothage (2009 Chair), Karen Hatch Gagne (2010 Chair), Sharon Hoelscher Day, Daryl Buchholz, Jim Spurling, Linda Kay Benning, Duane Johnson, Fred Miller, Sue Donaldson, Mike Woods, Betty Wingerter	Lunch, Tuesday, Jan. 13
Regional Meeting Presentation	Ellen will provide. Facilitator: Mike Reichenbach	Lunch, Monday Jan. 12
NAEFCS, ESP and NAE4-HA Presentations	Facilitator: Karen Hatch Gagne	Lunch, Monday Jan. 12
NACDEP and NACAA Presentations	Facilitator: Judith Breland	Lunch, Monday Jan. 12
2009 JCEP Topic	TBD	Lunch, Monday Jan. 12
PILD Presentation Committee (Awards Program)	Ellen Burton (2009 Chair), Rick Gibson, Mike Reichenbach, Judith Breland, Karen Hatch Gagne, Ed Jones (all current presidents)	Currently awaiting applications
JCEP Teamwork Award	Ellen Burton (2009 Chair), Jeff Schalau, Sandy Corridon, Phil Pratt, Earl McAlexander, Mary Ann Lienhart-Cross (all president-elects)	Currently awaiting applications
Historian	Duane Johnson (2009 Chair), Ed Jones (2010 Chair), Sandy Corridon, Linda Kay Benning	Lunch, Tuesday Jan. 13

2009 JCEP Traveling Team – Needs to meet during the Board meeting to identify a topic for each event (can be the same topic or a different one); whoever plans to attend a meeting should be on the committee. Do we need to have all six associations represented at each meeting, or should we consider cost and fiscal responsibility?

Treasurer's Report (Betty Wingerter)

Our current balance is not available, as Betty can't get into the electronic account currently. \$3,039.42 in checks have been written; PILD deposits have been received but the amount is not known. Audit committee report will be presented in June. Duane asked if Betty had received all expenses by association for Galaxy planner costs so they can be debited.

Betty still needs 4-H, NACAA and FCS (Kathy has it). Kathy asked how we will handle expenses for the final meeting of the Galaxy III planning committee (through associations vs. direct reimbursement). Judy noted that we discussed this in the Nov. call. Duane clarified: Previous expenses were to be charged to Galaxy budget. Question: should final meeting expenses be submitted to Paul Horngren? This may not be possible. Duane had moved that ALL expenses be taken out of the Galaxy proceeds before distribution to JCEP. Betty would send to Paul the approved expenses for each association. Kathy feels that this may not be possible for Purdue's system although this would be the cleanest solution. The alternative is that the funds would come to JCEP and then we would have to submit for reimbursement according to JCEP procedures. Diane Baker is checking with Paul to see if it is possible.

Per later phone call, Diane says this can be done. Paul will need name, address and dates of meetings attended, and amounts by expense type for the final planning meeting. This was never part of the original contract, however, and represents additional work for Purdue. Purdue is to get a percentage of the gross, and this will not affect their percentage. Kathy submitted a total amount rather than an itemized account to Betty for reimbursement and feels that it would be too much effort for the associations to go back in time and figure out the exact dates/expenses. Duane feels Betty needs more information to justify the reimbursement. Judy suggests using the expense forms. Duane feels it can simply be the total for each meeting. Kathy says FCS can't do it because of changes in accounting companies. Fred tabled the issue until we can develop a plan. He feels Paul can work from a total for each association. We asked Betty to submit them on behalf of the associations with payment to be made directly to the associations. Duane noted that expenses to be reimbursed should just be travel expenses (not printing, etc.). We just need the names of planners and amounts involved.

Paul would prefer that associations reimburse expenses for the final planning meeting in Feb. and then submit a single bill for reimbursement. **Process: Each association will reimburse expenses for the February meeting; then each individual association will send a bill consisting of a grand-total amount for all expenses for the two planning representatives/association to Betty to review (travel expenses only; no itemization); Betty will review the bills and send them on to Paul; Paul will send a check to each association directly. Be sure to specify to whom and where the check should be sent.**

Duane reports that not all associations are planning to send representatives to the final Galaxy III meeting in February. The purpose of the meeting is to document what worked and what did not work. Judy suggested that a debrief meeting could have been held at the end of the meeting in Indianapolis. Ed noted that they were waiting for final bills, etc. Jim cautioned us to remember that we will need volunteers for Galaxy IV, and the volunteers need to feel valued. Fred noted that the Board has approved this trip and we should analyze the value during the June meeting. We could then incorporate changes for Galaxy IV.

We lack a paper trail for the president's expenses. In the past, the president simply submitted expenses to the treasurer. We need an approval process so we have an audit trail. Carol Schlitt suggested that reimbursement payments to the president should also be approved by the president-elect. This could be done by email with approval sent to both the president and the treasurer. **Kathy moved that we add to the Policies & Procedures Handbook that expenses for Presidents be approved by the President- Elect and Treasurer by sending electronic vouchers to them, with hardcopies and receipts going to the Treasurer. Betty seconded. Unanimously approved.**

Rick noted that we need to update the signature cards. Card could be sent certified mail to those who need to sign it. In the past, Chair, Treasurer and Treasurer-Elect all had signature authority. Betty will locate the signature card, scan, and email to Fred and Rick.

Regional Meetings and PILD Reports (Kay Chelena)

Regional Meetings – early bird cutoff was Jan. 9 but some registrations may be in the mail.

Southern: 117 registrants, 2 confirmed for Web casts on Feb. 10. (Last year as of Jan. 4 had 96 registered; on Jan. 15 had 140.)

Del Mar: 92 registrants (on Jan. 15 last year had 138).

Kay will send updated figures to the Board including room nights. Web cast is a go; sent out another blast. Have 12 requests for information for Web cast. Duane encourages sending info on Web casts to Extension Directors asking them to forward to all faculty so we reach those who are not association members. Linda Kay can do this for us. Fred asked if there is a break-even number for the Web cast. Kay's working on it and will have another conference call with the person from Iowa who is helping with the technology needs. If cancelled, registrants will get a full refund. There is no maximum limit. Judy noted that outside agencies (hospital) have indicated interest. We should also notify National Program Leaders. We need more marketing. All Associations should do everything they can to market the Web cast. There is a concern that you must register for the Web cast by Jan. 9 early bird deadline. Kay noted there is a registration deadline set early enough that we can send out the information on how to join the Web cast. Apparently the Web cast deadline is not on the registration form. Kay will follow up and let us know the Web cast cutoff. Mike, Jeff and Kay will have a conference call to finalize plans for the Web cast and determine equipment needed. Judy noted that the cost of the rooms for 4-H and FCS is part of the cost of the Regional Meetings and will NOT be separately billed. See Oct. 2008 minutes.

The proposal for the JCEP Regional Meetings (2010-2011) has gone out. Locations for Northeast/Southern meetings include northern Virginia area or Nashville; Northcentral/West locations include Kansas City, St. Louis, Omaha, or Indianapolis. Kay is working on a price comparison and will send us what she has by the end of day/meeting. The committee will be comparing one meeting vs. two meetings, and will factor in the cost of the speaker as well as number of meetings, etc., since the locations are in close proximity.

PILD registration is online but there has not been too much activity yet. A blast message has been sent out and the brochure will be printed shortly. In the past, each registrant for Regional Meetings received a copy in their packet. Linda would like 100; ANREP requested 25; no one else requested hard copies, which can also be printed from the Web site. All Board members will receive one. Ellen would like to include information on PILD presentations in any Association newsletters, etc. Send people to JCEP Web site. Due Feb. 1. Send a blast to Association memberships. Fred noted that we need to fill that time slot on the PILD agenda so it is important for us to promote. Include insert on JCEP Team Award in packets. Can print what is on the Web site.

PILD and future needs: Contract with Marriott Keybridge ends in 2009. Kay is seeking proposals for 2010 and 2011 from two Marriotts in the location, including the Gateway and Keybridge. She's consulting with the PILD Planning Committee. Cross-reference with the research being done for the Regional Meetings.

June Board Meeting: Las Vegas, June 8 – 11 (8th is a travel day). Let Kay know your room needs so she can block them, especially if you're coming early/staying late. Duane noted there are lots of deals to encourage people to come to Vegas.

In the JCEP Handbook is a conference planner evaluation tool (p. 67). Subcommittee: Ellen, Fred, Linda Kay, and Kathy will do an evaluation of Kay's services. Judy asked how we are distributing the RFP for conference planner. Fred noted that in the past we've sent it out to each of the associations to distribute. If you know of other companies that are interested or ideas for distribution, let Fred or Ellen know. They will send to the association of meeting planners, etc.

Linda Kay provided handouts. Linda Kay has been working with ECOP since 1994 and came to NASULGC from the Hill. ECOP functions as “board of directors” for the Cooperative Extension organization. JCEP Past-Presidents participate in an annual Leadership Advisory Council meeting to be held this year on May 18-20, noon to noon, at an east coast location (Atlanta or Charlotte). We should have information about the meeting soon.

Goal #1: Priority Setting. Representatives from CSREES program areas provide input into the one-page document on ECOP goals (see handout). The 2009 Strategic Opportunities for Cooperative Extension document is found to be very useful by National Program Leaders and others. It shows agreement in national focus. This report will be done on an annual basis with input from ECOP.

Goal #2: eXtension – 30+ Communities of Practice are ready to launch. They’re working on marketing opportunities. National launch was Feb. 2008. Goal is to have eXtension show up on a Google search as one of the top five hits.

Goal #3: Marketing and Accountability. Did an online survey on marketing; results to be provided in New Orleans and will result in actions. Accountability – the Oz Principle – there will be a workshop for directors and administrators who will read this book.

Goal #4: Structure and Leadership. Changes in structure were recommended and voted on in December. They will transition to a staffing model with only one staffer in Washington, DC and five regional staffers. This would affect Linda Kay’s contract (ends Dec. 2009). However, changes in administration coupled with new Farm Bill are causing rethinking of changes. Fred asked if JCEP needs to lobby to ensure we will continue to have a liaison available to us. Linda Kay suggests it would be helpful to have a staffer assigned to provide consistency and institutional knowledge. **(ADD TO STRATEGIC PLAN)**

Goal #5: Faculty and Staff Development. Competitive grant process – improving success rates via grantsmanship workshops, webinars, etc.

Goal #6: Partnerships. Work through issues of implementing the Farm Bill.

NASULGC Report

Linda Kay Benning

The Board has approved a name change from NASULGC to APLU – Association of Public and Land Grant Universities. There will be a new logo. Transition date targets April 1. They’re working on initiatives. Lots of legislation is up for reauthorization this year – Child Nutrition, for example. Science and Math Teacher Imperative initiative has rolled out, working with NSF funds to improve science/math teachers coming out of the system. Had a discussion with Dan Kugler and 4-H folks to clarify the link (SET effort). Just starting an energy initiative; see NASULGC.org Web site for others. Engagement is still a major focus. With the new administration, there will be many changes in personnel and policy.

CSREES report (Jim Spurling)

Jim noted we have a \$1 trillion national deficit and high unemployment rate. The level of government scrutiny does not yet extend down to Extension – it’s at the level of Dept. of Agriculture. Every department will be tasked with defending its programs to OMB, which is not a change in procedure. Extension as a whole has a good record of implementing changes over the past five years and formula funds are not in danger. However, Ag Experiment Station funds are now viewed as earmarks. Changes in earmarks and increased scrutiny will definitely occur, but Extension formula funding is not considered an earmark. Jim has been working closely with Agriculture transition team (has grown from 12 to 37 members). Incoming administration is people-oriented. Incoming Secretary of the Dept. of Agriculture is Tom Vilsack (was Governor of Iowa; starts Jan. 21). He is integrated into farm/ag issues. Jim sees it as a positive time for agriculture

and rural America. Farm Bill will help with Extension. Can now award grants for singular Extension programs; more money available for joint projects.

Jim noted that the plan is to take up an omnibus spending bill in February. There will be some interaction with the Stimulus Bill. Jim and Linda Kay will be proposing roles for Extension in the Stimulus Bill. Current priority is on “shovel ready” projects that will create jobs quickly. Department budget people have been advised not to take leave through April while budget issues are addressed. Obama people will immediately start on 2010 budget (30-day turnaround). Ag Undersecretary: in charge of ARS, ERS, NAS and CSREES. They submit budgets to Undersecretary who submits to Deputy Secretary. Will move at a very rapid pace. Still working on implementing Farm Bill – a new Obama team will start shortly. Each section has to be delegated to someone. This step was just finished. CSREES is under reorganization as NIFA; in process internally starting with visioning. They plan to make it a new agency to improve the structure. There is currently a Federal Register Notice requesting input from stakeholders due by Feb. 6. All comments must be published, including names.

New Administration: Incoming Secretary of Dept. of Agriculture Tom Vilsack; some career people will remain; transition decisions are being made; are at the level of Undersecretary in four areas. Could take 3-6 months until our Undersecretary is confirmed. There are 3400 political appointees, some of whom must be confirmed by the Senate.

SARE: Rob Hedburg will be acting director. Jill Auburn moved to a director position in REEO (Research, Education, Extension Org). Mission is to make sure organizations complement each others’ work and dovetail rather than overlap or duplicate. They work as part of Undersecretary’s office to provide an overall road map for the four agencies (ARS, ERS, NAS, CSREES). There are six directors. REEO is not a budget organization.

Karen asked about 4-H Youth Development and how best to position this program. Jim pointed out that Secretaries always know about 4-H and he does not have to spend much time selling 4-H – it sells itself.

Program announcement for AFREE is out and open for comment. It’s being analyzed for opportunities for Extension. Duane noted that the economic well-being of individuals, families and communities will be very important over the next few years. It’s essential that we view Extension as a whole and avoid lifting out individual programs.

Extension report due in February – a report looking at issues over the next 5 to 10 years.

Supplemental Nutrition Assistance Program (SNAP-Ed) replaces FSNE (food stamp program).

ECOP Budget/Legislative Committee Report

Sharon Hoelscher Day

Sharon provided a Decision-making Timeline handout. This committee consists of representatives from other regions. Feed-in to committee is from regional directors/national directors meetings. Committee provides feedback between Ext. Directors and Budget & Advocacy Committee (looks at priorities for funding; not established yet for coming year). There are 3 budget cycles in process at any one time (2009, 2010, 2011). ECOP B&L Committee is the liaison between Directors and Board on Ag Assembly. Lots of new acronyms etc. Structure is put in place for consensus on funding: #1, formula funds; #2, extension. This year the committee looked at program issues/needs that we can solve problems around as perhaps a better way to prioritize (first three on Strategic Opportunities list – sustainable plant and animal production systems; success in global workforce; energy independence). This makes a better argument in support of funds. Linda Kay feels it is likely there would not be any new budget lines, although Jim noted that changes occurred through the Farm Bill, which looked at major issues.

Galaxy 2013 Survey

Ellen Burton

Ellen passed out copies of the survey. Pennsylvania is considering submitting a bid. Ellen would like to know who is planning to respond. Feedback from Galaxy III suggested that some members would like to see incorporation of some of the more traditional association events, for example, an association awards event. Karen asked for clarification on what types of feedback are desired. Diane has also asked for feedback from every Association president. It would be useful to have the conference evaluation data prior to completing the survey. Duane asked about the intent of Galaxy. If it is six conferences in one, is there a need for Galaxy? Or, was it intended to bridge across all the associations in a more interdisciplinary fashion as a single Extension organization? Karen feels we still need to celebrate some of the uniqueness and diversity of the individual associations at some level. Fred feels we might postpone the survey until we have additional information.

Judy moved that we contact Don and let him know that it would be more appropriate to do a survey after the conference location has been selected, the committee has been formed, and the 2008 Galaxy III conference evaluation results have been reviewed by the JCEP Board. Second by Earl. We recognize and appreciate Pennsylvania's desire to be proactive in information-gathering so they can make as high-quality and precise a bid as possible. **Motion passes unanimously.** Ellen will contact Don.

Update on Galaxy RFPs

Ellen Burton

Proposals are due May 8.

2009 Regional Meeting Report

ANREP

For Orlando, Brenda Allen, ANREP Southern Regional Rep, will handle logistics; in Del Mar, ANREP Western Regional Representative Jeff Schalau will handle logistics. They've been meeting with Kay by conference call to work out details. The first hour of keynote speaker Dr. Pierce's presentation in Orlando will be available by Web cast. The announcement went out Friday. Cost is \$25. Mike estimates we'll need 35 registrants to break even. Linda Kay will promote the webcast to all extension directors. It also needs to go to all National Program Leaders. We have permission to record the session as well.

Linda Kay notes that ECOP has always tried to have a presence at the Regional meetings and someone could give an update on all the transitions currently happening, if this is desired. She can provide a written report/update for leadership people who attend the meeting. Linda Kay feels having a presence is important. The Extension Directors meeting is at the same time as the Del Mar meeting, but it is in New Orleans this year. Other possibilities include a slide

presentation with a conference call to narrate the presentation, etc. This technology is already planned for the meeting. Mike will arrange something.

For future meetings, we might want to coincide with the directors' meetings, which would mean that locations would vary each year vs. a 2-year contract. Ellen is making every effort to collect information about options for future meetings (one-year contract vs. two-year contract, one location vs. two locations, etc.). This item will be on the next agenda.

Mike needs association agendas to post on the Web site, as he feels this will increase interest. Send agendas to Mike and Kay.

Question: If a speaker coming in only to speak at an association meeting as an invited resource person, do they need to pay full registration? *Duane feels the decision was made several years ago and may be in the minutes or handbook. We need to clarify this in the handbook for the future.* **Ellen moved that ANREP be permitted to bring in their speaker with no registration fee; Phil seconded. Motion passes unanimously.**

ANREP Report

Mike Reichenbach

- ANREP membership is between 500-600 after purging delinquent members. They now offer an online credit card option to make it easier for members to pay dues.
- A joint NACDEP/ANREP session will be held at the Regional Meetings; agenda should be finished this week.
- Planning for the 2010 Conference, last week of June. Call for abstracts will be released this month.
- National Network for Sustainable Living Education has a listserv that interested parties can join.

NACAA Report

Rick Gibson

- They're reviewing their participation in Galaxy III and appreciate the opportunity to be part of the event.
- NACAA completed their annual meeting in Greensboro, NC in July. Rick thanked participants from other associations/traveling team and said that Fred did an excellent job putting together the meeting.
- Membership is currently stable.
- The futuring committee is studying the following opportunities:
 - o Communication – national level down to states, and from grass roots up to the national organization. He feels they're making headway.
 - o Providing professional development to members who don't attend national meetings: how to engage and involve them. Pre-conference tours have been very successful; also Web-based outreach opportunities. It's difficult to keep up with the technology. Mid-management leadership is working on this.
 - o Membership recruitment and retention. Leadership is more mature. *Need ways to engage younger and newer members (an issue for all of the associations).* For example, consider new electronic opportunities like Facebook. Jim notes that Facebook is one of the ways the agency communicates.
 - o The annual conference Sept. 20-24, 2009 will be held in Portland at the Lloyd Center. They'll be using the Max (light rail) from the airport to the hotel. From the hotel to downtown is a free ride. Kathy suggested giving out umbrellas to all participants.
 - o NACAA continues to value its participation in JCEP.

NAE4-HA Report

Karen Hatch Gagne

Karen provided a written report.

- Membership is slightly down (procrastinators). Paid membership is 3,486. There are a lot of boomers resulting in an increase in life members. Association is aging; trying to encourage youthful members to move into leadership roles.
- Looking at issues of financial stability and security to sustain the organization.
- The economy and travel restrictions will likely affect the annual conference in Rochester, NY, Imagine the Possibilities, Oct. 25 -29 (one of the least expensive conferences in several years).
- Regional Directors are working on State Officers Workshop for the Rochester Conference
- Marketing the Annual Conference First Timers Scholarship to encourage past officers to support a scholarship for first timers to attend National Conference.
- Just starting to offer some Webinars; investigating a Facebook for younger members.
- Journal of Youth Development will place their next issue on NAE4-Has new Web site.
- They offer an online peer-reviewed journal as a professional development opportunity.

NEAFCS Report

Judith Breland

Judith provided a written report.

- In 2008, the National Extension Association of Family and Consumer Sciences had 3,328 active and life members. As with many organizations, membership continues to be an issue. At this point, 2009 membership renewal is well underway.
- An ad-hoc committee was formed following the 2007 annual session to look at ways strengthen the annual session. A white paper produced ten recommendations that are being addressed as plans are made for the 2009 and 2010 annual sessions. The unique setting of the annual session requires creative planning to incorporate increased ways for professional development at the meeting.
- NEAFCS's 75th Celebration is in Birmingham, AL during the 2009 Annual Session, September 15-19. To give emphasis to major programming areas, two pre-conferences will be incorporated into the 2009 Annual Session. A 75th Anniversary committee is busy working on a variety of activities in keeping with the theme: Celebrating our Heritage: Embracing our Future. The host committee in Alabama is planning an exciting venue of activities and off-site professional development programs, with a gala night at the historic theater in downtown Birmingham, including a magnificent pipe organ played by the curator at the theater.
- During the winter board meeting in Dallas, Texas, the NEAFCS Board worked hard to find ways to bring the financial situation of the Association into balance. The meeting began with a special session for financial study and resulted in the reduction of budget amounts and planning for income-generating activities. Revision of policies and procedures is on-going based on decisions made at the Winter Board.

- We anticipate good participation in the JCEP regional meetings in Orlando and San Diego. We appreciate the understanding of JCEP in developing the schedule to include the amount of time needed to accomplish the business of NEAFCS.
- Members of the association can take advantage of an electronic newsletter monthly. Two printed publications are produced each year, The Journal, a peer-reviewed periodical, in the spring and The Communiqué, in the fall, which includes the Annual Report of the Association.
- In 2008, an endowment fund to commemorate the 75th anniversary was established, with a goal of \$300,000. The challenge to the affiliates was a goal of \$75.00 per member over a three-year campaign. The campaign is on-going.
- They're working on electronic professional development opportunities.

ESP Report

Ellen Burton

Ellen provided a written report.

- Deborah Thomason will be President-Elect next year (current 2nd VP)
- Working on Web site redesign as part of their Marketing Campaign; also redesigning newsletter and brochures.
- Restructured Marketing Committee and added members from each of the four regions
- Working on proposal for 2010 JCEP Regional Leadership Workshops
- Active search for National Executive Director. Phone interviews to be held on Jan. 21.
- Taskforce headed by Duane is working on ESP history.
- Professional Development committee working on Emerging Leadership PDO for summer 2009 (fourth year they have offered professional development).
- Annual conference will be held Sept. 13-16, Fargo, North Dakota: Engage, Enlighten and Enjoy. Conference costs should be lower than recent conferences.
- ESP is working to maintain fiscal integrity of the organization.

CROSS-ASSOCIATION ISSUE: Linda Kay noted that associations play an important role in professional development opportunities. We need to take a hard look at what we're doing that relates to the tenure and promotion process, and whether we're meeting needs currently especially for young faculty. Also, more and more, Extension faculty are expected to find funding for part or all of their salaries (grants, etc.) We need to be prepared for this change and how we will provide professional development related to this issue.

2010 Topic for Regional Meetings

ESP

Sandy asked for input on format for 2010 Regional meetings speaker. Possibilities include a 1-2 hour professional development session, a Web cast, a 6-hour workshop, etc. Topic: Healthy Employees, Healthy Environment and Healthy Organizations. This topic is interpreted differently by different people. It is a growing legal issue for employees.

Phil noted that concerns were raised about the cost of Dr. Pierce as well as the length of time he's presenting. It's ESP's turn to host the 2010 workshops as well as plan the program, so to some extent, ESP can make these decisions. We should structure the events to maximize opportunities to participate (webinars, etc.) while also engaging the attendees (workshops, etc.)

Fred would like ESP to consider how they suggest we orient the conference. Mike and Fred will provide agendas from 2008 & 2009. A final determination will be made at the June Board meeting.

Sharon suggests that we could solicit states to share what they're doing in those areas via posters, etc.; this would provide professional development opportunities. Linda Kay suggests that we not forget the economic piece, which would make it a timely topic.

Speaker costs have ranged from about \$5,000 to \$10,000.

NACDEP Report

Ed Jones

- NACDEP is celebrating their 5th anniversary this year. They are steady at 450 members.
- They felt Galaxy III was a very positive event for NACDEP.
- Raised dues for this year from \$50 to \$75.
- Deborah Tootle, Univ. of Arkansas, is President-Elect. Annual conference is in April in San Diego.
- NACDEP is closely related to the regional development centers, which is a helpful association.
- More professional development opportunities planned to provide credentials in community development for extension folks who don't have degrees in the field.

PILD Report

Fred Miller

The JCEP Board is invited to a luncheon (Tuesday at noon) during PILD (April 27 – 29, 2009). Please try to attend. There is usually a good update from the ECOP chair as well as someone from the agency (maybe the new director?)

Conference schedule is on the Web site. On Tuesday, JCEP panel has a breakout session for "Marketing Your Message" on Tuesday from 1:30 to 3 pm. Fred sent out "10 reasons to attend PILD" document. Please use it in marketing the event. Room rate: \$229. Online registration is available. Association meetings will be held from 3 – 5 pm on Tuesday, which is a new time, and would allow meetings with other organizations off-site (Farm Bureau, 4-H Council, etc.). If the association needs room space, communicate this to your PILD planning representatives. Check the JCEP Web site for PILD information.

PILD Panel Presentation Recommendation

Ellen Burton

Presentation RFP is out; due Feb. 1. Please advertise to your association. There are three slots available.

JCEP Election Procedures

Fred Miller

Fred asked Kathy Dothage to chair the committee. See p. 16 of the Handbook for guidance on elections. The current President-Elects are eligible for the election. Kathy passed out a list of duties. April 1: copies of job duties sent to Board; May 1: president-elects submit 1-page statement of interest to Kathy. Sent out to Board electronically; election occurs at June Board meeting. President-elects serve in JCEP officer positions in the year that they are association past-president.

JCEP Website Discussion

All

Fred assigned the group to review the site before tomorrow's meeting. Chuck Otte has agreed to maintain the site through Ellen Burton's term.

Adjourn for the Day at 4:40 pm.

January 13, 2009

Call to order at 8:30 am by Fred Miller.

Corrections to committee assignments: Mike R. was elected chair of the Handbook/Bylaws Committee for 2010. Ed Jones is the 2010 Historian-elect. This is reflected in the table on p. 2.

Need a regular process for reviewing the JCEP Web site. Suggestion was made that we have a small committee to liaise with Chuck Otte or future Web master. New committee formed: Web Site Development Committee. Members include Phil Pratt, Chair; Mike R.; Mary Ann.

Strategic Planning Session - Sharon Hoelscher Day, Facilitator

Sharon provided a PowerPoint presentation to get us started in developing a strategic plan for 2009 - 2011. She noted that we do not currently have a written vision for JCEP. Our mission is posted on the Web site. Mission: To promote communication, cooperation and professionalism among Extension educators. We then engaged in a group process to identify goals, outcomes and actions for the next three years. Annual review of the operations of the JCEP Board will be included as a policy item in the handbook. Fred will convey this to Mike W.

The draft plan was provided via email to the listserv and hardcopy to those attending the meeting. A vote for approval will be held on Jan. 14.

We also reviewed the 2007 & 2008 Plan of Action and worked on action items according to the five goals we identified during strategic planning. Sharon provided the following questions for group consideration:

1. Are goals established for 2007-08 still relevant goals for inclusion in the next JCEP plan of action?
2. Did we achieve all of our objectives? What data do we have to demonstrate that we achieved the objective?
3. If we did not achieve an objective, should it be included in the plan of action for next year?
4. Should new goals and related objectives be added for next year? What are they?

The JCEP Strategic Plan and Action Plan are appended at the end of the minutes.

Parking Lot Items:

1. All Association Representatives at all meetings
2. Changing Traveling Team

Discussion: Some feel that it is not the best use of our time and money to include all reps on traveling team. Others feel it is important for all associations to have a presence. This year due to schedules, it will be difficult for all associations to attend all conferences. Sandy feels the impact comes from the presentation rather than the presence of all six reps. Fred notes there is value to the JCEP participant to attend the conferences (new ideas, etc.). Sharon has brought back ideas that were implemented in her national conference. Realistically, we have never had six people attending from JCEP, and this year, it may not be economically feasible for associations to support travel to the conferences. Judy suggests we determine who can attend each conference to make sure there is even distribution of responsibilities among associations. Kathy noted that it is the association that must approve the travel. NACDEP is concerned about incurring losses at their national conference in April so would not be able to commit to attending other conferences. Rick feels there is value in building camaraderie and togetherness across associations, and NACAA will make every effort to attend all conferences.

There was consensus among all participants that each organization will try to have a member attend each association's conference, without specifying an official JCEP role. However, team members must be able to represent both their own association and JCEP. Linda Kay noted that participating in the conferences is part of our leadership development and benefits the individual. Specific impacts are hard to measure, although one outcome is an increase in collaborative efforts. Kathy asked about the possibility of financial support from JCEP beyond the current \$500/association, perhaps enough to cover one meeting. Committee will meet tonight.

3. JCEP white papers – periodic white papers on different issues; possibly publish in JOE or put on the Web
4. JOE
5. Regional Leadership Workshops
6. JCEP connected with ECOP
7. Connect with tech. review of system
8. JCEP Alumni group

Wednesday, January 14

Call to order at 8:00 am

JCEP Website Discussion

Fred asked for feedback to give to Chuck Otte on the Web site. During our strategic planning session, the Web site was discussed as a way to get information to the members. Send any suggestions to Phil Pratt and he will communicate with Chuck and the Web site committee.

JOE Representation by JCEP Member Associations

Phil Pratt

NACAA has lost some funding to support sending a representative to JOE meetings. They will complete the year, but they have some questions about the relationship between JOE and JCEP. We could perhaps request that the JOE board set meetings in hubs and try to make the cost less. NACAA suggested having face-to-face meetings with JOE. Duane said that JOE is now recognized as one of the most scholarly sources for tenure in Oregon. ESP feels that it is a good relationship. JOE has benefited from the National Association Meetings because JOE representatives have come from our membership. JOE also has a national clearinghouse with job search for Extension. Fred agreed that JOE is beneficial to the organizations, but Phil may be looking at their benefits from JOE. Is JCEP really impacting the JOE board? ECOP has chosen not to continue their liaison to JOE. There are directors on the board, but no one from ECOP. Ed said that we are assured that there is representation of all the disciplines on the board and it is probably to our advantage to have someone on the board. Rick said that it took a while to break into the group and achieve a level of acceptance. Meeting sites are more determined by those who want to go to sites other than the hubs and our representatives have little

influence on the economics of the cost of their meeting. How can we minimize our expenditure and maximize our value from the board? Need to see what our representatives are saying. Linda said that perhaps JCEP could convey that under the current budget situation, JCEP is concerned with the costs.

ED: Moved that JCEP send a communiqué to the JOE board representing the six associations asking that they consider cost reductions for board meetings because of fiscal considerations, including a statement that JCEP does value JOE. Seconded by Karen. Carried, unanimously.

Discussion: As presidents, we need to visit with our JOE representative and get some information on what and how the board is working. As perceptions may be different, the presidents need to do this and get information to Fred so he can draft a letter. It needs to be on their agenda, perhaps at their January meeting. Each president can send a note to their rep so they will know what is happening. All six Associations have a rep.

Status of Sustainability Initiative

Ed Jones

The Board asked the Past-Presidents of 2008 to model an effort to consider sustainability and our abilities to work on this issue. Dick Senese is working on a report. One consideration was whether we saw the issue as internal to Extension and our own situations or whether it included sustainability in a larger context. We decided that really it was all three, but decided that the primary focus should be on sustainability for educational programming as it relates to all our states and programming. They had hoped to have a major conference on sustainability, given the new administration. But as the current situation puts other issues ahead of sustainability, Ed asked that Linda Kay Benning help keep the committee and JCEP aware of appropriate timing for a conference. Greg Crosby is the national program leader in ECS at CSREES who has been working on sustainability. Duane suggested that articles be prepared for newsletters, etc., that would help develop a better understanding of sustainability so that programs could be developed at the grass roots level. Fred discussed the “sustainability” of the issue of sustainability of the committee by authorizing the committee of immediate past-presidents to continue, with future JCEP presidents moving the committee authorization forward as appropriate to the issue.

The President has re-authorized the committee to continue their efforts. If there are expenses, the committee can bring those needs to JCEP. Presently the committee is meeting by conference call supported by the member associations. Duane suggested that we establish some benchmarks and create some timelines to help move the committee forward. Rick asked about discussions about sustainability in any of the committees that make decisions on national programming.

June Board Meeting Details

Fred Miller

The meeting will be held June 9-11 at the Desert Rose Resort in Las Vegas. A room block has been established. The meeting will begin at 8 a.m. on June 9 and end on noon on June 11. Monday will be a travel day, and members may leave after 2:00 pm on Thursday, June 11. At this meeting, there traditionally have been some facilitated activities. Duane has agreed to see if there could be some educational activity built into the agenda, perhaps a visit to the Extension office. Susan Donaldson would be a good contact. Kay needs to know arrival times, roommate requests, etc. so she can start making the arrangements as soon as possible.

Committee Reports

Ellen shared a copy with the corrections that the committee made at their last meeting. Ellen will forward the approved copy to Susan. The recommendation is to take the selection time to April 15, 2009. The contract period is July 1, 2009 to June 30, 2011. At this point, the committee left in the two regional workshops. For the regional meetings, there would be two similar meetings held in a general location for 2 to 2½ days. The projected number of participants ranges from 90 to 150. They added the general date of April –May and added the need for representatives from the associations and JCEP board needs for transportation, meeting space, etc.

On the area of communication, added some general assistance bullets and added the following: “Meeting planner will resolve, working with the JCEP Coordinator, any issue with local facilities that may arise before, during or after JCEP sponsored meetings prior to paying the bill and invoicing the associations.” In the area of costs, the bidder will insert their cost on a “pre-person” /”pre-registrant” basis. Added “send to information” just to update the document as needed.

The conference planner letter is the letter of agreement that the planner signs and returns to JCEP. Added some points for clarification, such as invited guests, etc.

Any member of the board can forward the RFP to anyone they know, as well as sending it to the National Association of Conference Planners. In answer to Duane’s question about the conference call, the planner sets up technical assistance for conference calls, and JCEP pays for the call.

Kathy Dothage brought to the group the action taken by NEAFCS to remove any allowance for meals other than those included in registration. Duane indicated ESP has a meal allowance but it must be supported by receipts. Rick will take this to the finance committee to provide a suggestion to the Board which would then be incorporated into the policies by the policy committee. Kathy asked about the cost to the planner prior to the renewal of a contract, if they do not get the contract. There was a discussion of the ownership of databases. Need to look in the contract. Duane suggested that Fred and Kay have a conversation about the development of databases and ownership. There is also a concern about ownership of the Web site.

The committee recommends approval of the RFP. Needed no second, Ellen will send to Fred to distribute to Board. Carried.

Committee Reports

Bylaws committee -Look at the policy for voting on bylaws where it says “any” and also annual board meeting. Will vote on this at the annual meeting in June. Will send information to the board at least 30 days prior to any meeting at which significant documents will be voted upon.

Historian committee -Duane has gathered 23 pages of history. Have a Google worksite to provide information. They are going to put it into a narrative form for the June meeting. They are going to establish a template to gather information. Try to capture institution of members, events over the years sponsored by JCEP, Committees, etc., from these meetings, which gives diversity of activities. Recommend that chair of committee has the responsibility to update all the information for that year. Resolutions, motions, etc., is a responsibility of the secretary, but from these, the committee can get pertinent information. ECOP minutes were in bound “green books” sent to director. There is one set of books at the NASULGC office. 1971-1975 is missing from what JCEP committee currently has. Now have all the past-president boxes in Carol Schlitt’s office. For the benefit of the President, the boxes are in Carol’s office, but a request is being made to the University of Illinois to archive the information from JCEP. Linda said that she thinks that is where the NASULGC archives are maintained. Asking each association president or team to contact those members who have

served on JCEP or the Association and ask them for any information pertinent to the history and what happened during their time of service. If possible, collect some oral histories. Duane asked about records of PILD. Linda Kay was asked to send the files to Ellen Burton. Anyone with information needs to send everything to Ellen Burton. Linda Kay added that there is a group of extension/federal retirees who are still in contact. Might ask if they had stories to add. Linda Kay will send information to Duane. Information can come to Duane, hard copy or electronic. To clarify, send “past” stuff to Ellen and present stuff to Duane.

Fiscal Committee – Rick reports a successful transition between outgoing and incoming treasurers. He will have a more in-depth report at the annual meeting.

Partnership with Public Officials – Attended by Kathy, Sharon, Mike R., Karen, Linda Kay, Jim and Sue. There is an existing report provided by Della Baker. The committee will need to develop an annual plan as well as a longer-term plan. We focused on the section on recommendations. At the June meeting, we will itemize needed actions and will invite current presidents to attend so they become familiar with the work of the committee. Revised recommendations (most of which have been incorporated into the JCEP Action Plan):

- Postpone commenting on marketing plans until after the transition to NIFA has occurred.
- Hold regular meetings with NIFA and APLU (currently CSREES and NASULGC) to discuss how we can better market Extension.
- Continue to have an annual presentation by ECOP representatives during PILD (see strategic plan).
- Consider giving a JCEP Impact Award (relative to partnerships and public officials) to encourage Extension professionals to tell people about Extension.
- Direct each national professional association to ask their committees that deal with public issues to make the promotion of Extension impacts a priority, so that the national boards are well-informed of what is going on in the states.
- Implement a process for making sure that JCEP is heard by ECOP and in other national discussions.
- Publicize existing partnership/collaboration awards programs.
- Provide examples of successful partnerships and lessons learned.
- Develop a clearinghouse of tools of value to everyone; potentially tie the tools to topics in the scholarship documents.
- Forward information to each of the associations about what’s happening at the national level. Sharon will provide information from the national level to JCEP.
- Provide a written response to the reorganization of CSREES (sent by Fred as President; Sue will write a draft).

JCEP Traveling Team: Ellen will develop a chart showing who is expected at each of the meetings. Asked that traveling team be given 15 minutes for general session or a “delegate” session. Agenda will be introductions, short presentation from some slides about JCEP (Kathy has last presentation); Ed is going to add some slides; a script will be developed for consistency. A poster session piece will developed that will be used at each association meeting. The piece will be adjustable to different size requirements. Ed will develop a comprehensive display that demonstrates the benefits to each association. Ellen added that this was a better way to get exposure for JCEP than the presentations. The new brochure will be added to the display. Karen asked how to confirm that JCEP will have space for a poster at each

association meeting. Ellen stated that this display is not a part of the competitive process for poster sessions. The traveling team will be doing a similar presentation (15 minutes) at the two regional meetings. The time block is on the second day at 8:00 a.m. Some banners have been developed and Chuck Otte has them in his office. Will need to provide a JCEP display at the PILD meeting. We need to track down the banners from Galaxy to see who has the banner or if there was one for JCEP. Fred asked Ed to follow up with Chuck on the status of the current stand-alone display.

Additional Agenda Items

Brainstorming and Identification of Issues to be addressed during Future Conference Calls and Summer Board Meeting – this was done when we took care of the parking lot items as part of the Strategic planning.

Adjournment

2008 Meeting Dates and Times

February 24 – Conference Call

March 30 – Conference Call

April 26- 29 – PILD

June 9-11 – JCEP Annual Meeting in Las Vegas/Reno, Nevada

July 27 – Conference Call

August 31 – Conference Call

All Conference Calls are at 4:00 PM EST (3 PM CST, 2 PM MST, and 1 PM PST)

Conference Call Dial-in Number:

STRATEGIC PLAN 2009 - 2011

JOINT COUNCIL OF EXTENSION PROFESSIONALS

A new strategic plan will be developed every three years.

Vision (1st draft)

JCEP promotes and enables valuable professional development and leadership opportunities across disciplines and states that result in productive, sustainable partnerships and programs.

Vision (2nd draft)

JCEP is the center of the Extension profession:

- building leadership and collaboration
- providing professional development and scholarship opportunities
- advocating for excellence in the extension profession

Goals

Goal 1: JCEP promotes extension leadership, scholarship and excellence.

Goal 2: JCEP is a valued partner with state and national extension, USDA leadership, and NASULGC.

Goal 3: JCEP encourages and facilitates the collaborative work of Extension professionals.

Goal 4: JCEP is a primary advocate for the extension profession.

Goal 5: JCEP models collaborative efforts supporting individual associations.

Goal 1 – JCEP promotes extension leadership, scholarship and excellence.

Outcomes

- Extension professionals adopt high standards of scholarship.
- High-quality professional and leadership development opportunities are available for all extension educators.

Actions

- Encourage each association to provide opportunities for scholarship such as peer-reviewed publishing, posters, or presentations.
- Compile and publish scholarship opportunities within Extension professional associations and related groups.
- Include opportunities for scholarship at JCEP sponsored events.
- Plan and promote Galaxy IV Conference in 2013.
- Explore effective alternative delivery and distance education methods for professional development that are usable for all associations.

- Sponsor webinars or other efficient and effective professional development opportunities.
- Support existing professional development opportunities.
- Facilitate leadership opportunities beyond the JCEP organization.
- Collaborate with the Journal of Extension.

Goal 2 – JCEP is a valued partner with state and national extension, USDA and other federal agencies, and NASULGC.

Outcomes

- Related organizations recognize JCEP as the credible voice for all extension professionals.

Actions

- Network and expand influence.
- Develop and implement external and internal marketing plans for JCEP.
- Strengthen JCEP input and involvement with ECOP, including participating in the Leadership Advisory Council (LAC) and Budget & Legislative Committee.
- Maintain active representation from USDA and NASULGC.
- Provide regular updates on federal partners to associations.

Goal 3 - JCEP encourages Extension Professionals to work collaboratively across disciplines.

Outcomes

- As a result of JCEP or association efforts, new multi-disciplinary efforts develop.

Actions

- Restructure the planning committee for the regional leadership workshops to reflect a collaborative effort of all member organizations.
- Investigate the utilization of new technologies and tools to deliver JCEP's products and programs.
- Present annual JCEP teamwork awards.
- Begin a process for the competitive selection of PILD public policy presentations.
- Plan, promote and conduct the public issues leadership development program and regional leadership workshops.
- Plan, promote and conduct the Galaxy IV Conference in 2013.

Goal 4 – JCEP is a primary advocate for the extension profession.

Outcomes

- JCEP is recognized as a credible voice for all Extension professionals.
- Updated advocacy resources are available to and utilized by Extension professionals.

Actions

- Establish committee to update resources and evaluate effectiveness of advocacy resources and efforts.
- Communicate regularly with National Institute of Food and Agriculture (NIFA) staff and leadership.
- Strengthen JCEP input and involvement with ECOP in priority-setting, including participating in the Leadership Advisory Council (LAC) and Budget and Legislative Committee (B & L)
- Provide an annual summary of accomplishments to partners.

Goal 5 – JCEP models collaborative efforts supporting individual associations.

Outcomes

- Associations identify issues and programs that are appropriate for collaborative work.

Actions

- Hold listening sessions at PILD and regional leadership meetings that involve members from all associations.
- Sponsor a workshop at each association's national meeting to further an initiative.
- Provide professional development opportunities for improving skills in collaborating.

Outcomes

- Two or more associations develop collaborative programs.

Actions

- Require team award-winners to share their successful programs at the national level via Web sites, workshops, posters or other methods.
- Sponsor webinars or other cost-effective professional development opportunities on successful cross-association collaborations.
- Investigate providing incentives or awards for associations that collaborate on projects.
- Develop economies of scale for association efforts, such as journals, insurance, legal issues, non-profit standards, etc.
- Plan and promote Galaxy IV Conference in 2013.

JCEP Action Plan for 2009

Goal 1: JCEP promotes extension leadership, scholarship and excellence.

Actions:

1. Compile and publish scholarship opportunities within Extension professional associations and related groups.

ACTION: President-Elects of each Association compile a list of scholarship opportunities provided by their association and sends it to Sue by Feb. 17.

2. Include opportunities for scholarship at JCEP-sponsored events.

ACTION: This will occur at PILD (presentation RFP has been issued).

3. Plan and promote Galaxy IV Conference in 2013.

ACTION: Conference RFP has been released and proposals solicited. Policies related to Galaxy are being reviewed.

4. Explore effective alternative delivery and distance education methods of professional development usable for all associations.

ACTION: This will occur during the Regional Workshops.

5. Sponsor webinars or other efficient and effective professional development opportunities.

ACTION: This will occur during the Regional Workshops.

6. Support existing professional development opportunities.

ACTION: Web Development Committee will investigate web content relative to professional development opportunities.

Goal 2 – JCEP is a valued partner with state and national extension, USDA and other federal agencies, and NASULGC.

Actions:

1. Develop and implement external and internal marketing plans for JCEP.

ACTION: Update and publish JCEP brochure.

2. Strengthen the JCEP input and involvement with ECOP, such as LAC-Leadership Advisory Council and Budget & Legislative Committee.

ACTION: Past-Presidents will attend the Leadership Advisory Council meeting in May and write an article for inclusion in all association newsletters.

ACTION: JCEP will maintain a representative on the Budget and Legislative Committee.

3. Maintain active representation from USDA and NASULGC.

ACTION: JCEP President submits a letter including feedback on Farm Bill implementation and ECOP transition (by Feb. 6).

4. Provide regular updates on federal partners to associations.

ACTION: Sharon will provide regular updates from NIFA, ECOP and lobby groups.

ACTION: Time will be allocated during the general session at the Regional Meetings for ECOP to present updates on transitioning.

Goal 3 - JCEP encourages Extension Professionals to work collaboratively across disciplines.

Actions:

1. Restructure planning committee for regional leadership workshops to reflect a collaborative effort of member organizations.

ACTION: Appoint a committee convened by ESP to make recommendation for restructuring the planning of the Regional Leadership Workshop for 2011. Committee members are Rick, Ed, Mike R., Judy, Karen, and Sandy (chair).

2. Investigate the utilization of new technologies and tools to deliver JCEP's products and programs.

ACTION: Appointment of ongoing internal committee dealing with technology and Web site development.

3. Present annual JCEP teamwork awards.

ACTION: Post award application on Web site; publicize; select winners and publicize their programs.

4. Competitive selection of PILD public policy presentations.

ACTION: Post presentation application on Web site; publicize; select presentations; publicize their programs.

5. ACTION: Plan, promote and conduct public issues leadership development program and regional leadership workshops

6. Plan, promote and conduct the Galaxy conference 2013.

ACTION: Galaxy site RFP has been published; site to be selected; Galaxy policies to be reviewed; solicit and select chair(s) for planning committee

Goal 4 – JCEP is a primary advocate for the extension profession.

Actions:

1. Communicate regularly with NIFA staff and leadership

ACTION: Meet with ECOP and other partners at PILD.

2. Strengthen JCEP input and involvement with ECOP in priority setting, such as Leadership Advisory Council (LAC) and Budget and Legislative Committee (B & L).

ACTION: All JCEP Board members read The OZ Principle.

3. Provide an annual summary of results to partners.

ACTION: Prepare and share a summary of JCEP activities and impacts for 2008 by Jan. 30. (President compiles with input from the board and minutes. Include: Strategic plan development, PILD, Regional Workshops, Galaxy III, team awards, feedback to NIFA about transition plans, identity of the Chair-elect.) Another report will be prepared for June. The report will be submitted to Linda Kay for her briefing books.

ACTION: Provide a brief summary of JCEP impacts in 2009 to partners and associations. (February, July, October briefing books)

ACTION: Share 2009 Strategic and Action Plans with the associations and ECOP.

ACTION: Collect and archive past-president reports.

Goal 5 – JCEP models collaborative efforts supporting individual associations.

Actions:

1. JCEP holds listening sessions at PILD and Regional leadership meetings that involve members from all associations.

ACTION: Work with Gwen to request time in the schedule for listening sessions to be included in 2010 PILD and Sandy for Regional meetings (ESP). Begin planning of listening sessions.

2. JCEP sponsors a workshop at each association's national meeting to further an initiative.

ACTION: The traveling Team is working on strategies for implementation.

3. JCEP provides professional development for improving skills in collaborating.

ACTION: All associations will promote the March grants workshop in Las Vegas.

4. JCEP requires team award-winners to share their successful programs at the national level via Web sites, workshops, posters or other methods.

ACTION: Abstracts will be published on the JCEP Web site and distributed to all associations.

5. Plan and promote the Galaxy IV Conference in 2013.

ACTION: Galaxy site RFP has been published; site to be selected; Galaxy policies to be reviewed; solicit and select chair(s) for planning committee.