

JCEP Board Conference Call Minutes

Monday, July 19, 2010 2:30 pm CDT

Call to Order

Ellen Burton

Roll Call

Judith Breland

Present: Board members : Stan Moore, Rick Gibson, Phil Pratt, Deborah Thomason, Ellen Burton, Sandy Corridon, Earl McAlexander, Marsha Lockhard, Judith Breland, Mary Ann Lienhart-Cross, Jeff Schalau, Mike Kuhns, Deborah Tootle, Tim Borich, Edwin Jones, Sharon Hoelscher Day, Daryl Buchholz. Management reports: Kay Chelena and Jill Slater..

Appoint Parliamentarian Stan Moore

Ellen Burton

Additions to the Agenda

Added Leadership Advisory Council meeting to the agenda.
Deborah Tootle moved, Ed Jones, second to adopt the agenda. Motion carried

Minutes from June Annual Meeting of JCEP

Judith Breland

Reviewers for 7/19/2010 Minutes

Mary Ann Lienhart Cross and Tim Borich

Draft of minutes from June meeting were emailed to Board members. Judith Breland Reviewed the rough draft and asked if any member has a report or clarification, please forward it to Judith to make corrections.

Correspondence

Ellen Burton

Sharon Hoelscher Day sent note thanking the board for the plaque of recognition for her service as the JCEP Representative to the ECOP Budget and Legislative Committee. This position is a three year term that ends in November, 2010.

Treasurer's Report

Rick Gibson

The following fiscal items are submitted to the JCEP Board for consideration. All accounts, vouchers, and payments were reviewed by the JCEP fiscal committee during our June Annual Board Meeting, and a report was made to the full board during the meeting.

With the conclusion of the NACAA Annual Meeting/Professional Improvement Conference this past week, my schedule has lightened considerably and I now have time to focus on upcoming JCEP fiscal issues, including the annual tax preparation and report due August 16, 2010.

The JCEP Checking Account is reconciled up through April 30, 2010. The ending balance as of that date was \$157,118.68. I have not had time since to complete the reconciliations for the months of May and June, but will have that task completed by the end of this week. All vouchers signed by Ellen have been paid and mailed as of today.

Our CD accounts show the following as of 19 July 2010.

PILD \$11,581.20

Regional Meeting \$11,581.20
General Operating \$50,777.54

Suggested that the Board continue to monitor the earnings on the CD's and see how money can be best invested for earnings.

Fiscal committee suggested that a maximum of \$ 50.00 be considered for the award.

Galaxy IV Update

Patty Richbourg

Jill Slater reported. Patty Richbourg is finalizing all the contract revisions are correct and everything is laid out as requested. They will be completing contracts in the next couple of weeks.

Stan Moore moved that the board give authorization to Ellen Burton to sign all the contracts for Galaxy as reviewed and presented by HelmsBrisco. Second Jeff Schalau. Motion carried.

Jeff Schalau discussed running the CVent for registration/assign rooms, etc. Jill said that they were looking at other vendors as well as CVent and perhaps they could do some demonstrations and we could consider options and cost. Jeff's point was that he did not think the Board wanted to run the CVent, we would like a company to do that function. That was acceptable to the group.

NIFA Report

Jim Spurling

Not with us – no report

ECOP Update

Daryl Buchholz

Daryl discussed a couple of items on the table with ECOP. Some are also related to APLU as well. The ECOP committee meets later this week in Seattle, WA. The committee is moving forward with staffing transition for new Executive Director for Washington, DC. Linda Kay Benning has shifted responsibilities to ½ time with APLU and ECOP and ½ time as Executive Director for the NE. ECOP will be narrowing the pool of applicants and within probably next 30 days some interviews, but no public announcement until the pool is narrowed. Five Executive Directors and the Executive Director in DC will be working together with the Extension organizations. Daryl also ends his tenure in November. He will work with ECOP to get his successor as soon as possible. Daryl will continue to work with contacts for the JCEP Leadership Meeting speakers.

Daryl said that Sharon Hoelscher Day sent the latest report on ECOP and budget and advocacy. Still early in the process of FY 11, the House has a partial markup, the Senate had done a markup. The tenor in Congress is changing in regards to spending. Cautiously optimistic that we will have a flat budget, maybe some turn down, depending on actions in next few months. Committee is working toward funding priorities for 2012 without knowing budget for 2011.

ECOP is working on military families program, also discussion on the reorganization of Extension in many states and the impact in the long haul for Extension in the future. The question is , How best does ECOP assess the outcomes with the downsizing and the different ways States try to reorganize. ECOP is discussing this for study in the future.

Ellen Burton asked – Do we know how many State really undergoing major reorganization? Daryl replied, At this point, no. Nationwide you can count on one hand states who have increased budget.

Sharon-Hoelscher Day - Sent reports. Priorities from regions that capacity Smith Lever funds were top priority, eXtension, EFNEP, and Snap-Ed. On the last conference call ECOP reported good use of the Smith Lever one page document at PILD visits to the Hill. Administrators prepared impact statement for their state. These were particularly helpful to congressional offices. These were used by participants at CARET, PILD, and other groups as they visit within their States. Some states have gone on to do the one-pager for districts within the States. Cornerstone and others encourage States to continue this.

Blanche Lincoln taking leadership for the child nutrition act. Child obesity - looking at new title for Child Nutrition act. Doing some changes in wording.

JCEP representative to ECOP Budget and Leg, Committee Ellen Burton and Sharon Hoelscher Day

New representative needed by November 2010. Now is the time to send information to past presidents to alert them to the opportunity to apply. Need the applications in by end of August. Application on web site. The ECOP Committee meets by phone, typically 2nd. Wednesday, every month about 1:00 Eastern time. Person must be committed to that meeting.

APLU Update
Not present.

Linda Kay Benning

Continuing business:

JCEP 2011 Action Plan

Mary Ann Lienhart Cross

Asked for 3 volunteers to review the goals for Action plan for 2010 – 2011, with a date of September 1, when the JCEP year changes. Phill Pratt, Mike Kuhns, and Sandy Corridon will work as a committee to review the action plan, determine successes for 2009-2010, and bring suggested updates for the completion of the plan. .

2011 JCEP Leadership Workshop

Stan Moore and Jeff Schalau

JCEP Leadership Workshop Policies (sent by Stan Moore)

This was sent to the Board. recommendation made by committee for acceptance. Motion carried. These policies will be inserted into policy book.

JCEP Policies

During the policy handbook discussion, Sandy Corridon took notes. Deborah Thomason mailed the policy corrections out. Need to check on the names for assistant officers so the policy is consistent with the By-laws. A few corrections were made: Criteria for guidelines for affiliation. Page 6 - the petitioning organization 1,2,3,4,5, under 5 "A" then 1,2,3,4. changed the formatting.

Leadership workshop committee that were just approved change on Page 8, Page 12 – JCEP president expenses. We approve travel policies and this should be the same.

Approved Galaxy, PILD, and JCEP Leadership Meeting policies. In the handbook, put them under the addendum as it would be easier to find the policy for the activity. If possible, on the web page, do a hot link to each meeting policy location. The Board was in agreement.

Handbook Committee recommended that we approve the policies and procedures manual as presented. with major policies being put in addendum. Carried.

In the handbook, on all applications or places where a document needs to be mailed to an individual, put the note to the send it to the **current president available at the address on web site.** **Mary Ann Lienhart-Cross moved** that documentations throughout the JCEP handbook be listed generic to the current JCEP president. Second Phil. Motion carried.

PILD Policy Document is complete.

Discuss Galaxy IV Leadership RFP Galaxy IV Chair and Vice Chair Notification
Update Mary Ann Lienhart-Cross

Chuck Schwartau , Kathy Dothage and Marsha Lockhard are preparing to meet.

Galaxy IV Steering Committee Members Ellen Burton and Mary Ann Lienhart
Cross

Two members from each association are needed to serve on the Steering Committee Page 2 of Galaxy policy is about the committee with 2 members from each organizations, suggested guidelines for committee members. **See the policy.** The board discussed the time line. Appointments need to be made by October 1, 2010. Phil Pratt moved that October 1, 2010 be the deadline for 2 members from each association to be appointed. Stan seconded **motion carried**

The State needs to remember that the Galaxy committee is the main decision making group. Stan Moore asked about time commitment. Meetings of the steering committee – 2 face-to-face per year, the number of conference calls not laid out. People on steering committee may chair a sub-committee.

JCEP Teamwork Award Notification Mary Ann Lienhart-Cross

The group from Ohio was pleased. The major association meeting to give the award will be in Phoenix for NEA4-HA. Mary AnnLeinhart-Cross suggested that we put something on the Webpage on the team. Topic is money management. Title: Real Money, Real World

Replacement of projector Ellen Burton

Approved getting the replacement projector stolen during PILD. at a comparable cost. \$ 694.00 is the cost projected by the IT person at U of Missouri. Approved.

JCEP Traveling Team Presentation Sandy Corridon

Sandy thanked groups that attended the Alaska and Nevada meeting. They presented at concurrent session at ANREP and NACAA at business meeting. Mary Ann Lienhart Cross has the poster.

Ed Jones has mailed the display to Sandy Corridon. Please send Sandy specific times for presentation at the upcoming association meeting and Sandy will send them to the team members. Suggested that on the web site we post a place that the display can be mailed (about 10.00 to mail) if others want to use a display. We pay to send it, they pay to send it back.

Handbook/Bylaws

Mike Reichenbach

The committee will continue to work to provide the completed document to the Board. The policy work is done, just some formatting for completion.

JCEP Partnership with Public Officials

Karen Hatch Gagne

Ellen is working on the letter.

Historian Ed Jones Nothing to report.

Meeting Planner Evaluation

Mary Ann Lienhart-Cross

If you have not sent suggestion, please do so as soon as possible.

Other

Ellen discussed the LAC meeting. Ed Jones indicated that he thought it was a productive meeting. We in Extension have a lot of work to do to remain relevant. The book challenged us to look at doing things in different ways. Rick commented that it was productive and the conversation. The group was impressed with the opportunity to interact with others in decision making situations. Dr. McKinney was outstanding leader. Comments by Coliene Hefferin tied the activity together in an excellent manner.

At Summer Board, Jeff Schalau was designated as chair of the social media policy committee. Deborah Thomalson and Lori Bledsoe are on the committee. They will work on a suggested policy.

Rick Gibson moved, Mary Ann Leinhart-Cross seconded that the meeting adjourn.

Adjourned at 4:55 CDT.

Next Meeting: Monday, August 30, 2010 2:30 pm CDT

Judy Breland
Secretary