

JCEP Board Conference Call Minutes

Monday, October 12, 2009, 2:30 pm CDT

The meeting was called to order by President, Ellen Burton.

Roll was called:

Present: ESP: Ellen Burton, Sandy Corridon, Deborah Thomason
NACAA Stan Moore, Rick Gibson, Phil Pratt
NAE- 4HA Betty Wingerter, Earl McAlexander
NEAFCS Marsha Lockhart, Mary Ann Lienhart-Cross, Judith Breland
ANREP Jeff Schalau, Mike Reichenbach,
NACDEP Mike Woods, Edwin Jones, Deborah Tootle
ECOP Representatives to Board: Daryl Buchholz

Quorum present

(quorum requirements - majority vote takes 10 members 2/3 vote takes 12 members)

Additions to the Agenda

Betty asked that a budget committee be appointed. Committees will be appointed.

Minutes from August 31 Conference Call

Judith Breland

No additions or corrections **Motion for acceptance by Deborah Thomason , Earl McAlexander, Second Motion carried.**

Treasurer's Report/Fiscal Update

Betty Wingerter

-Galaxy III Proceeds Distribution update – Report on the amounts varied due to committee reps expenses that still have not been received. **Current JCEP Checking Account:** \$106,884.57 ; **3 CD's** with some interest – one for PILD--\$11, 523.00 ; one for regional meetings--\$11,523.00, one for Galaxy--\$50,723.

Association meeting support—each JCEP partner association must send in a voucher to request the \$500 that JCEP budgets in support of each member associations annual session.

- Payment of vouchers – all vouchers that have been received, have been paid.

- Exhibits — 86 booths – based on the current Galaxy Policy each Association will receive \$4,169.36. The remaining balance will be divided between NEAFCS and NAE-4HA for exhibits they recruited. Totals per association in Treasurer's Report.

-Galaxy distribution was determined by past JCEP policy. . Purdue was paid after the JCEP Associations were reimbursed. **Mike Woods moved that JCEP reimburse Purdue \$1391.38, for Steve McKinley expenses to serve on the Galaxy**

III Planning Committee. Funds to reimburse Purdue for this amount will come “equally” from the exhibits proceeds that go to each association (\$231.90 per Association). Rick Gibson seconded. Motion carried Each association will receive \$ 3,937.46 as the equally shared portion from exhibits.

The committee discussed the difference in what Purdue was expecting and what was actually paid. There is about a \$13,000 difference. There was never anything done to share with the JCEP Board the **expectations** that the Galaxy III Planning Committee’s was discussing for payment to Purdue. Diane Baker, Galaxy III Chair told the JCEP Board that the Galaxy Planning Committee discussed this in January of 2008, The JCEP Handbook says 25 % of proceeds after expenses. This year, the difference is due to committee expenses being paid and the payment of the exhibits fees. **Mike Woods moved that each Association contribute \$ 1,000 from the exhibits total to help reimburse Purdue for Galaxy expenses as they were a valued host. Betty W. seconded. Motion carried.**

Galaxy Policy Committee

Carol Schlitt

Carol discussed the report submitted by the committee. Copy will be sent to all members.

Recommendations:

1. All information about Galaxy is to be put into one document in the handbook.
2. Duane Johnson is working on a historical document that can be archived for reference from previous Galaxies.
3. Suggestions for Association being fully committed. Where Associations hold an annual professional development meeting, these Associations will participate in Galaxy as their professional development meeting for the year in which Galaxy is held.
4. Propose that there be a change in the paragraph that discusses payment of Galaxy conference funds.
5. Guidelines for selection of members and applications for Chair and vice-chair.
6. Also suggests that one pres-elect be selected who would serve one additional year on JCEP as a liaison to Galaxy steering committee. This is suggested because the rotation on the JCEP Board does not allow for the four year continuity that is needed to achieve continuity between the JCEP Board and the Galaxy Planning Committee. That liaison cost should be build in as a JCEP expense for the 4th year.
7. Defined what the liaison duties would be.
8. Also looked at sub-committees and what their duties were, particularly from the host state.
9. Also coming up with a timeline for the 4 year to meeting per year.
10. Expanded on the duties of chair and vice chair.
11. JCEP responsibilities.
12. Associations need to lay out early what each association needs in terms of slots for activities.
13. Recommendation on finances. Galaxy distribution sheet policy: 15% to JCEP,

25% to host state, 30 % to each association, other 30% to each association based on members in attendance. On registration form, members can check associations and which banquet would then attend.

14. Committee expenses paid as they go along. If Association not fully committed, then JCEP Board should make some adjustments.

Discussion followed on annual session needs in a Galaxy year:

Motion was made in June, 2009 for each Association to have their own banquet.

Action will be taken at a later meeting. Each member of Board needs to read and digest the information from the report.

Ellen thanked committee and Carol for the report.

Follow-up will be on the agenda for the November meeting.

Galaxy IV Bid proposal from Pittsburg, PA for the 2013 Galaxy.

Acceptance of the bid from Pittsburg for 2013 Galaxy IV Conference was a recommendation from committee.

With site accepted, the following discussion was held regarding full participation by Associations and the use of HelmsBrisco for the hotel contract.

--Commitment of JCEP Partners to Galaxy IV Conference: NACDEP has not had a vote, but expects to be fully committed; Mike Richenbach, ANREP intends on being fully committee but not yet voted on this; NEAFCS has not voted but will be looking at it; ESP fully committed; 4-H will be determined at meeting end of this month.

--HelmsBriscoe Meeting Planner Issue--JCEP is waiting on signing any contracts.

- Motion: Rick Gibson moved that we proceed to sign the hotel contracts as presented by the Pennsylvania Group negotiated by Helms Brisco. Seconded Earl McAlexander Voice vote 7 yes, 5 no

PILD 2010 Update

Ellen and committee will continue to work on this. Hope for 200 + participants, committee is concerned about participation given current Extension budget issues.

ECOP Update

Buchholz/Sharon Hoelscher Day

Sharon will email out a report.

APLU Update - No report

Update on JCEP Sustainability Initiative—No report was given.
Ed Jones

2010 Leadership Conference Update

Sandy Corridon

Sandy has submitted a report. Please read her report and discussion will be continued on the next call.

Committee Reports and Recommendations

Appointment of Budget Committee to work with Betty and Rick: Rick Gibson, Pill Pratt , Mary Ann Lienhart-Cross, Jeff Schalau, Deborah Thomason, Debra Tootle.

Next meeting November 16 at 2:30 pm, CST

Adjourned at 4:57 pm CST

Secretary, Judy Breland

2010

- NACDEP: Bloomington, MN - Apr 12 - 14
- ANREP: Fairbanks, AK - June 27 - 30
- NACAA: Tulsa, OK - July 11 - 15
- NEAFCS: Portland, ME - Sep 20 - 24
- ESP: Jackson Hole, Wyoming - Oct 10 - 15
- NAE4-HA: Phoenix, AZ - Oct 24 - 28

2011

- NACDEP: TBD - April
- NACAA: Overland Park, KS - Aug 7 - 11
- NEAFCS: Albuquerque, NM - Sept 26-30
- ESP: Syracuse, NY - Oct 9 - 13
- NAE4-HA: Omaha, NE - Oct 24 - 28

2012

- NACAA: Charleston, SC, July 15 - 19
- ESP: Mobile, AL - Oct 6 - 9
- NAE4-HA: Orlando, FL - Oct 21 - 26

2013

- Galaxy IV, Pittsburg, PA, Sep 14 - 19